

Faith Lutheran Church  
Board of Directors Minutes  
February 17th, 2020

**Present:** Pastor Biermann, Bruce Trevithick, Marcia Gauthier, Matt Guinn, John Crawford, Jennifer Hocken, Sam Siegel, Laura Mulligan, Scott Hans

**Absent:** Andy Priestap, Suzanne Perreault, Stephany Hall

Meeting was called to order at 7:04 p.m. with devotion and prayer from Pastor Biermann. He reminded us that Jesus is our bridegroom and that there will be a wedding feast in Heaven someday. He also shared his catch phrase that sums up our goal from the Annual Forum: Uniting Everyone with Jesus for Eternity!

**Secretary's Report:** Marcia Gauthier

- Minutes from the January 2020 meeting were presented and reviewed. Two grammar corrections were made. A motion to approve the minutes as corrected was made by Matt, seconded by Laurie. Motion was passed.

**Pastoral Report/Notes:** Pastor Biermann

- Reviewed the January Parochial Report. One of the variables that could have affected the lower attendance count for January 2020, as compared to January 2019, could have been the January 11<sup>th</sup>, 2020 ice storm. Wednesday night attendance is up from 2019.
- Scott asked for clarification of what a "ministry contact" is in Joel Zander's parochial report. These are one-on-one contacts not meetings with multiple individuals, so activities like Youth Board meetings or Bible Studies are not included.
- There are fewer hospitalizations of Faith members right now.
- Pastor Dumbrille of Trinity Lutheran Church in Fenton will be retiring toward the end of 2020. Pastor Biermann will be guiding Trinity through the call process.
- Asked for those current board members whose terms are coming to an end in June 2020 to please let him know by the end of the week if they plan to run for the position again. Bruce, Sam, Scott and Matt's terms are not affected by this. Scott mentioned that the President and Vice-President roles are out of sync and Pastor suggested that this should be fixed this year.

**President's Report:** Bruce Trevithick

- There will be a follow-up to the Annual Forum on April 19, 2020 at 9:30 a.m. Ideas from the forum will be reviewed in depth.
- The approved capital campaign and planning should start soon. The time commitment, number of committee members, member roles, and much more still need to be decided upon. Bruce will contact Ray Zavada. Discussion also took place regarding former campaigns and the paperwork, records and processes involved.

**V.P. Property & Maintenance:** Sam Siegel

- The new camera for the baptismal font has been installed.
- The process of changing all light bulbs in the hallways to LED bulbs has been completed and should result in a 2/3 savings on the electric bill.
- The screens and projector project for the sanctuary will be done by Simoni's and a contract will be signed within the next few days.
- The drawings for sound and technology are being upgraded for the sanctuary area. The update for the office technology drawing is complete.
- An Emergency Action Plan, which is part of the Faith's safety program, is approximately 30 pages in length and will be provided for the Board to review at a future meeting.

- The anticipated installation of door locks for the preschool will not be done as of now due to Michigan State laws. Sam is following up on this. Pastor Biermann suggested speaking with local law enforcement involved in our ALICE training to communicate our need.

**V. P. Salary & Personnel:** Scott Hans

- See attached handout – ‘Salary and Personnel Summary’
- A plan is still in the process to have Alicen learn all that Marge does in her current role.

**V. P. Finance & Stewardship:** John Crawford

- Reviewed the January financial report and stated that there is approximately 5 months of operating cash on hand.
- Laurie asked if we should continue to identify the budget numbers in the Financial Stewardship section of the Faith Walk. It was agreed upon that we should continue this weekly update.

**BOARD REPORTS/REQUESTS:**

**Elders:** Matt Guinn

- The Elders met on January 10, 2020.
- There are 24 Elders and 11 of them have their terms coming to an end.
- Bringing back the acolyte program will involve amending the Elders’ manual to include the training of the acolytes. Sign up sheets will be available soon for youth to volunteer for this opportunity.
- The Elders plan to introduce themselves to the Sunday School children soon.

**Outreach & Evangelism:** Suzanne Perreault, absent

- No report

**Worship:** Laurie Crawford

- Will ask Chris Green about helping with Easter Lilly flowers again.
- Altar Guild guidelines are not always being followed and follow-up is needed.

**Communication & Publicity:** Laura Mulligan

- Laura attended the Michigan District Legacy Conference. She shared that churches need to get people in their twenties and thirties more involved in publicity efforts. This generation is really good at marketing.
- Matt suggested having Faith’s publicity/marketing efforts contracted out to an outside company.

**Congregational Ministry:** Jennifer Hocken

- There is a request for a fundraiser for AHG members to sell pies to raise money for a mother and daughter conference (\$500 for mother and daughter) and they would like to sell the pies outside of the church (facility) by taking orders. Only two or three members of AHG are Faith members. The dates to take orders are February 23<sup>rd</sup> - March 15<sup>th</sup>. This would be the third fundraiser during this time frame so special approval is required. A motion to approve the fundraiser request was made by Scott, seconded by Laura. Motion approved.
- The Chili Cook-Off went well and will be planned again for next year with a few changes for spacing and service.
- The Easter Egg hunt is scheduled for April 11<sup>th</sup>. There will be a time for snacks and fellowship in Heins Hall.
- A congregational potluck is being planned for June 14<sup>th</sup> and may include breakfast/brunch food items between services. This is a second Sunday celebration Sunday and is also the first Sunday after school is out for the summer. Games and activities may also take place after the 10:45 a.m. service.

**Social Ministry:** Stephany Hall, absent

- No report

**Youth Board:** Andy Priestap, absent (Jenny reported.)

- New youth shirts are in and will be available for a \$2 donation.
- All youth retreat opportunities were reviewed and the cost to attend will come from Faith, fundraising and the individual. Each will be covering one third.

**NEW BUSINESS:**

- Sam reminded everyone that the B.A.L.L. National Basketball tournament is March 6<sup>th</sup> - 8<sup>th</sup>.
- Sam noted that FLC needs to decide what to do with all the Journey to Bethlehem supplies currently being stored in the garage of the optometry center next door. There is a fee of \$600 per year to store it there.
- Marcia asked about having the pothole in the main entrance driveway repaired.

**ROUNDTABLE:**

**ANNOUNCEMENTS:**

Closed with prayer from Pastor Biermann. Meeting adjourned at 8:41 p.m.  
Next meeting is 3/16/2020 at 7:00 p.m. in the library.

Respectfully submitted,

Marcia Gauthier, Secretary