

Faith Lutheran Church  
Board of Directors Minutes  
July 22nd, 2019

**Present:** Pastor Biermann, Bruce Trevithick, Marcia Gauthier, Matt Guinn, John Crawford, Jennifer Hocken, Laura Mulligan, Suzanne Perreault, Laurie Crawford

**Absent:-** Sam Siegel, Andy Priestap, Stephany Hall, Scott Hans

Meeting was called to order at 7:15 p.m. with devotion from the book of John chapter 1:1-5 describing how His light shines in the darkness.

**Secretary's Report:** Marcia Gauthier

- Minutes from the May 2019 meeting were presented and reviewed. A motion to approve the minutes was made by Marcia, seconded by Laura. Motion was passed.

**Pastoral Report/Notes:** Pastor Biermann

- Reviewed the June Parochial Report. There was a slight decrease in attendance for June 2019 compared to June 2018. This probably is a result of the time of year (summer) and Pastor Biermann being on sabbatical.
- The health insurance plan for Faith's full-time workers is offering an HMO. This will save money for the church. Pastor Biermann, Joel Zander and Cindy LaFontaine are those employees that will be affected by this change.
- Our new office administrator, Alicen Dub, is very well versed in her new role and is finalizing job descriptions for the staff.
- On September 8th Joel Zander will be installed as Director of Education and Youth. This day also will include a Second Sunday Celebration. He officially starts his new position at Faith on September 1.
- Laurie asked if Joel's role will include adult education. Pastor Biermann stated that this is an area of his focus.
- Sunday School and adult Bible study will begin September 15th from 9:30 a.m. - 10:30 a.m.
- GBAFCO, Grand Blanc Area Faith Community Outreach, would like to visit Faith and present a PowerPoint at the 9/16 BOD meeting. The BOD agreed to have this on the agenda. GBAFCO also would like an Operations Manager from each congregation. The time commitment would be approximately two hours a month.
- FAM news - Christian Jones was installed to be lead pastor of FAM.
- Pastor Biermann will be in Ethiopia August 1-10th training district representatives on marriage and family principles. This trip is paid for by Concordia Center for the Family.

**President's Report:** Bruce Trevithick

- Discussed BOD meeting structure and said he would be chatting with each of us about ways to increase the effectiveness and decrease the time involved.

**V.P. Property & Maintenance:** Sam Siegel, absent

- No report
- Comments from others
  - Pastor Biermann mentioned that 75 degrees is Sam's recommendation for the thermostat setting.
  - John asked if we should put signs on doors.
  - Matt asked about HVAC and technology smart controls.

**V. P. Salary & Personnel:** Scott Hans, absent (reported by Pastor Biermann)

- Explained that there will be a snow day policy for the preschool staff soon. The 2018-19 school year was \$2,000 over budget due to expenses to make up the snow days the week after the originally scheduled last week of class. Alicen checked with some local public schools regarding their policies. The final statement is being reviewed with Cindy LaFontaine and Scott Hans. The Board of Directors is currently in favor of the policy and will vote electronically when it is finalized and they receive a copy. **Do I need to describe the policy[BO1]? NO, but do include the final wording with the August Minutes.**
- Matt asked if the preschool staff currently receives PTO days and the answer was "no".
- Bruce asked about the policy for the BOD to vote electronically. Pastor Biermann noted that it is okay for special situations.

**V. P. Finance & Stewardship:** John Crawford

- Reviewed financial report and stated that there is a total of five months of operating cash on hand. This is expected to change when payroll changes soon. Without a youth director these last few months payroll has decreased.
- Giving is stable.
- Most boards are under budget.
- The giving and use of scholarship funds should have a policy in place. John wants the BOD to ponder on this. Currently we have a general fund for scholarship money and the BOD decides how it is distributed. We need to combine all scholarship funds/options into one area and have one committee with specific guidelines and qualifications to follow regarding these funds.

**BOARD REPORTS/REQUESTS:**

**Elders:** Matt Guinn

- Did not meet in July and are currently transitioning to a new team.
- Considering the creation of an All Saints board/display.

**Outreach & Evangelism:** Suzanne Perreault

- There will be a 2020 Guatemala trip. Marcia asked if they found an organization to sponsor them since Lutheran Hour Ministries is no longer doing so. Suzanne explained that there is no sponsor organization yet to oversee the trip.
- Faith members and missionaries, Mike and Erin Koestler and family, are doing well in Turkey. They had their second child recently.

**Worship:** Laurie Crawford

- The altar guild is running smoothly.
- A wine order will be placed soon.
- The Easter flower event went well.

**Communication & Publicity:** Laura Mulligan

- No report

**Congregational Ministry:** Jennifer Hocken

- BCM held a picnic for their June meeting.
- A fall kick-off is scheduled for 9/22/19 after the 10:45 a.m. service. There will be food, games and fellowship.

**Social Ministry:** Stephany Hall, absent

- No report

**Youth Board:** Andy Priestap, absent

- No report

**NEW BUSINESS:**

- John asked the BOD to approve \$4,500 to seminarian Carl Petzold for personal expenses. Approval granted.

**ROUNDTABLE:**

- Bruce read a thank you note from Parish Nurse, Christie Hansard, in appreciation of our approval for her tuition assistance.

**ANNOUNCEMENTS:**

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Closed in prayer from Pastor Biermann. Meeting adjourned at 8:45 p.m.  
Next meeting is 8/19/19 at 7:00 p.m. in the library.

Respectfully submitted,  
Marcia Gauthier, Secretary